

**Position:** Camp Host

**Department:** Mountain Sports

**Reports to:** Learning Center and Adventure Adventures Director

**Brief Description** – Our Camp Hosts need to be enthusiastic, outgoing, and friendly. The position requires they be available to our guests so they feel welcome, and knowledgeable enough to make recommendations and point campers in the right direction while staying with us.

## Responsibilities

Include but are not limited to:

- Serve as a point of contact for Campers / Glampers while on-site. (not reservations)
- Greet and assist campers at check-in, answer questions regarding their stay.
- Provide transportation to the campsite.
- Distribute maps and camp rules and regulations.
- Knowledge of local points of interest and services (towing, groceries, churches, tourist attractions and local events).
- Assist campers in locating a campsite
- Perform light campsite maintenance prior to guest check-in and at the end of their stay including but not limited to:
  - Litter pick up
  - Trimming and weeding of campsite
  - Prepare campsite for guest (clean and stock amenities)
  - Cleaning furniture, platform, and grill surfaces
  - Cleaning out fire pits
- Report potential problems to and disseminate information to campers.
- Keeping track of occupied and vacant campsites and make scheduled rounds.
- Report to emergencies and security issues. Note: Camp Host shall not attempt to discipline or apprehend any park violators and should report all disturbances to security.
- Properly store and maintain tools and supplies.
- Be observant and report anything requiring immediate attention (signage, tree trimming, loose boards or nails) that could affect the health and safety of our guests. Maintain a written log of maintenance.
- Keep a written report of complaints and criticism of facilities.

## Requirements

Include, but are not limited to:

- A valid driver's license with a clear motor vehicle record.
- Work weekends and all holidays during their scheduled shifts
- Able to work outside in all types of weather conditions including hot, cold, wet, humid, or wind
- Possess ability to multi-task, work independently, trouble shoot and prioritize.
- Be punctual, honest, trustworthy and possess good judgment
- Ability to get along well with others.
- Ability to stay calm and friendly in all situations
- Ability to lift up to 40 lbs. and is in good physical condition.
- Ability to adapt to changing work conditions.
- Support all company policies and procedures.
- A good knowledge of the local area

5/2019